



PERSONALIZED SITE SELECTION SERVICES

THIS IS WHAT WE DO

- Research dates, rates and availability for your conference or program - as well as set up site inspections at your request.

We do the site selection work for your meetings and save you time and money in the process.

- Eliminate the need for endless hours of attempting to contact numerous properties.

We will research availability - anywhere in the world - for your meeting or conference.

- Summarize preliminary information on a spread sheet that outlines possible sites for a particular meeting. Click-thru links to hotel web sites are included.

We make the choices clear - all you have to do is choose.

- Arrange to have proposals delivered to you - when you need them!

We obtain accurate proposals for the meeting planner and we do it quickly.

- Make qualified recommendations based on our knowledge and on-property experience.

We will identify the perfect fit for your meeting, conference or program.

- Act as your personal assistant until the site search is completed.

We simplify hotel site selection and allow you to spend your time on other assignments.

- Provide all of these services at no cost to your organization.

We are paid by the hotels with a 10% commission on actualized guest room revenue.

THIS IS HOW WE DO IT

- Provide a toll-free number **(800-918-8444)** for you and your associates.
- If requested, we will provide a planning web page dedicated to your organization on the 21st Century Group web site – www.21stcenturygroup.com/yourorganization.htm
- If requested, we will provide a special e-mail address that will receive priority attention once your e-mail reaches our servers – yourorganization@21stcenturygroup.com
- Utilize all of our U.S. offices to expedite requests from your meeting planners.
- Offer accessibility to our trained staff for assistance and expertise by phone, fax or e-mail – for as long as you need it.

21st Century Group 1325 South Kihei Road Suite 110 Kihei, HI 96753	Phone — 808-875-6920 Fax — 808-875-6949 sitesearch@21stcenturygroup.com www.21stcenturygroup.com	OFFICES Scottsdale, AZ Newport, RI Palm Springs, CA New York, NY Atlanta, GA Maui, HI Reno, NV Portland, OR Orlando, FL
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